



# Roofing Permit Application

Phone: 620-626-2261 Fax: 620-626-0572  
 PO Box 2199 324 N Kansas Liberal, KS 67901

TYPE OF PROJECT:  COMMERCIAL/INDUSTRIAL  RESIDENTIAL

PROJECT ADDRESS: \_\_\_\_\_

OWNER: \_\_\_\_\_

APPLICANT/CONTRACTOR: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_

**PERMIT INFORMATION:** Work to begin: \_\_\_\_\_ and to be completed: \_\_\_\_\_

Estimated Valuation of Project (Materials & Labor): \$ \_\_\_\_\_

TYPE OF OVERLAY: \_\_\_\_\_

TYPE OF ROOF MATERIAL/SHINGLES: \_\_\_\_\_

REMOVE AND REPLACE:  SHINGLES ONLY  SHINGLES AND DECKING  HOUSE ONLY  HOUSE & GARAGE  
 GARAGE ONLY  OTHER \_\_\_\_\_

The following plans are attached with this application:

Plot Plan/Site Plan: \_\_\_\_\_ Floor Plan: \_\_\_\_\_ Elevations: \_\_\_\_\_ Drainage: \_\_\_\_\_

I HEREBY AFFIRM THE ABOVE STATEMENTS ARE TRUE AND CORRECT AND ALSO AGREE TO COMPLY WITH ALL APPLICABLE PROVISIONS OF CHAPTER 6, BUILDING AND STRUCTURE CODES OF THE CODE OF THE CITY OF LIBERAL AND OTHER APPLICABLE REGULATIONS AND LAWS THAT MAY APPLY. I AM AWARE THAT ANY VIOLATION OF THE ZONING REGULATION AND BUILDING CODE COULD RESULT IN PENALTIES AND/OR IMMEDIATE REVOCATION OF THE PERMIT. CONSTRUCTION MUST BE STARTED WITHIN 60 DAYS AND WORK SHALL NOT BE SUSPENDED FOR MORE THAN 120 DAYS OR THIS PERMIT SHALL BE NULL AND VOID. **THIS PERMIT WILL EXPIRE IN 180 DAYS FROM THE DATE OF APPROVAL.**

I HEREBY UNDERSTAND THAT THE CONTRACTOR'S LICENSE MAY BE SUSPENDED OR REVOKED FOR ALLOWING THE OCCUPATION OF A STRUCTURE BEFORE A CERTIFICATE OF OCCUPANCY IS ISSUED.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**<NOTICE TO HOMEOWNERS WORKING ON THEIR OWN PROJECTS>**

A homeowner may take out permits to replace and/or repair the roof of a house in which they **reside**; provided they have obtained the proper permits for and each is properly inspected and approved. The homeowner may hire a laborer; however, if the homeowner employs a carpenter, roofer or handyman, the hired individual shall be a contractor, licensed and bonded by the City of Liberal. Non-licensed help cannot be utilized. Be aware that should you utilize any non-licensed help with the exception of general laborers, that this shall be grounds for immediate revocation of the building permit.

**\*\*\* OFFICE USE ONLY \*\*\***

APPROVED	DENIED
_____ BOARD OF ZONING APPEALS _____	
_____ PLOT PLAN/SITE PLAN _____	
_____ BUILDING PLANS _____	
_____ GRADING & DRAINAGE PLAN _____	
_____ CURB CUTS _____	

Property Platted  Floodplain

CONSTRUCTION TYPE:

Any Residential  Any Commercial/Industrial  Misc. (Utility, Religious, Public or Non Profit Project)

PERMISSION IS HEREBY GRANTED TO PERFORM THE WORK INCLUDED IN THIS APPLICATION. THIS PERMIT SHALL NOT BE CONSTRUED TO PERMIT ANY VIOLATION OF APPLICABLE LAWS, REGULATIONS, ORDINANCES, AND CODES.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_